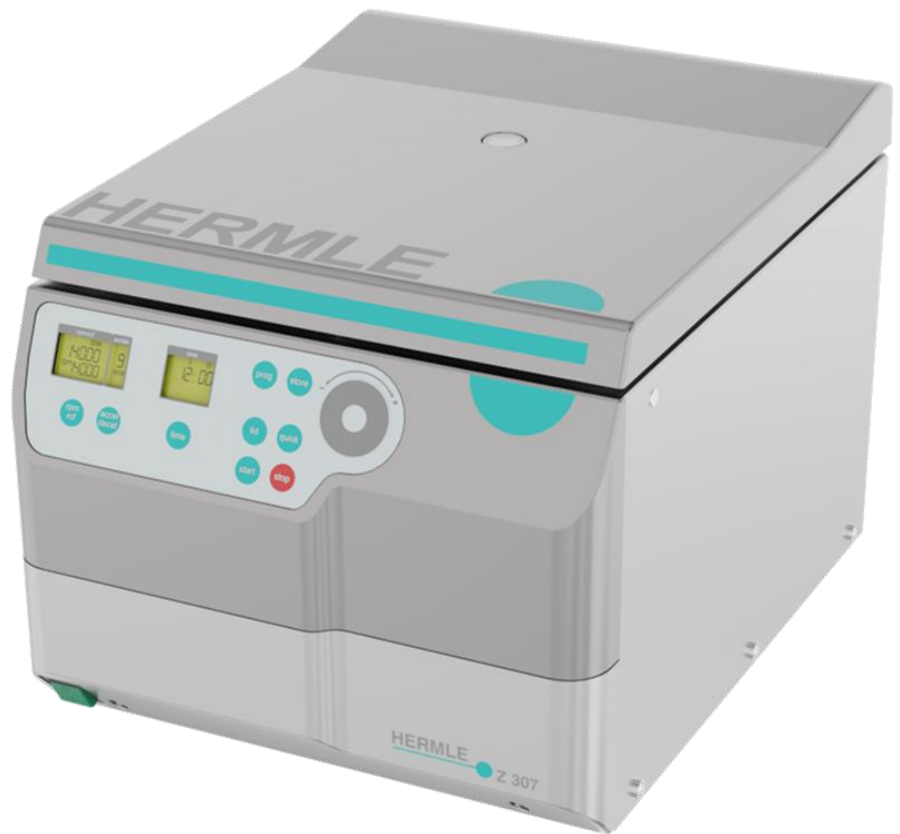


HERMLE Z 307

User Manual



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1. PRODUCT DESCRIPTION

1.1 Safety Instructions



This symbol indicates safety instructions and points of potential dangerous situations. Before using the centrifuge for the first time, please read the operating manual.

Failure to follow these instructions can result in personal injury and/or property damage.

Intended use includes: the observation of all instructions, in the instruction manual, and administering inspection and maintenance.

1.2 Intended Purpose

This HERMLE centrifuge and its accessories are an in vitro diagnostic medical device within the meaning of the In Vitro Diagnostic Medical Devices Regulation (EU) 2017/746. This centrifuge is intended for the separation of mixtures of substances of different densities, in particular for the preparation and processing of samples from the human body in the context of an in vitro diagnostic application, in order to enable the intended use of the in vitro diagnostic medical device.

HERMLE centrifuges are intended exclusively for use in closed rooms under supervision and for operation by trained specialist personnel.

Only original HERMLE rotors and buckets and other accessories may be used. Any other use or use beyond this is considered improper use. HERMLE Labortechnik GmbH is not liable for any resulting damage. The contents of the operating instructions must be observed.

1.1 Contraindication

The HERMLE centrifuge and its accessories are intended exclusively for the above-mentioned purpose and must not be used to determine any measured values. After centrifugation, no components of human origin may be implanted or administered back into the body.

1.2 Brief Description

The unit type Z 307, is a non-refrigerated universal centrifuge, which we offer in two voltage variations 230V or 120V.

The centrifuge can be used with swing-out rotors and angle rotors.

All parameters are accessible via buttons, and selected with a control field. All pre-selected and current values will be shown, permanently, on the LCD-Display.

The centrifuge is powered by a Maintenance-Free Induction Motor.

Detailed technical data are in "**Table 1: Technical Data**" (see APPENDIX P.II).

1.3 Delivery Package

- 1 Centrifuge Z 307
- 1 Operating Manual Z 307
- 1 Rotor Key
- 1 Power Cord

Rotor(s) / Accessories will be packaged separately.

1.4 Installation of the Centrifuge

1.4.1 Unpacking the Centrifuge

Model **Z 307** is supplied in a carton. Remove the strap retainer, open the carton, and remove the padding. Lift the centrifuge on both sides (see Figure 1) with an appropriate number of helpers and place it on the laboratory table.



Attention! Do not lift the centrifuge from under the lid or by the front panel!



Figure 1

The instruction manual must be kept with the centrifuge, at all times!

1.4.2 Space Requirements

The centrifuge should be installed on an even, solid surface, if possible on a laboratory cabinet / table or some other solid vibration free surface.

During centrifugation, the centrifuge must be placed in a way, that there is a minimum space of 30 cm/11.81in on each side of the unit, according to EN 61010-2-020 standards.

Do not place the centrifuge next to a window or a heater where it could be disposed to excessive heat, as the performance of the unit is based on an ambient temperature of 23°C/73.4°F.

1.4.3 Installation

Follow These Steps:

- Check whether the power supply corresponds with the one specified on the manufacturer's rating label, mounted on the rear panel.
- The power connection for the centrifuge requires a **separate** one-site protection, with 16 A (Type K)
- In case of emergency, there must be an emergency switch off installed outside of the room, in order to disconnect the power supply from the unit.
- Connect the centrifuge, with the mains.
(The socket for the power cord must be easy to reach, respectively easy to disconnect).
- Switch on, by using the mains power switch (I).
- Open the lid, by using the button LID.
- Remove the transport securing device of the motor.

1.5 Signs and Indications of the Centrifuge

1.5.1 General



Direction of Rotation – clockwise rotation for the rotor drive



Reference for Loading Rotors

1.5.2 Product Nameplate (Example)



Company Address: Hermle Labortechnik GmbH, Siemensstr. 25, D-78564 Wehingen

IVD In-Vitro-Diagnostic Medical Device

TYPE: Type Designation of the Product

REF: Order No. of the Product

SN: Serial No. of the Product



Manufacturer



Date of Manufacture

MAX. Drehzahl: Max. Speed Allowed of the Unit

KIN. EN.: Max. Kinetic Energy with Corresponding Rotor

U//f: Allowable Voltage / Max. Current / Frequency

P: Electrical Input Power



Operating Manual Indication



Labeling, Standards and Guidelines



RoHS Conformity



UK-Conformity Assessed



Instructions for Disposal, (see Chapter 6.3, P. 31)

1.5.3 Warning and Information Signs



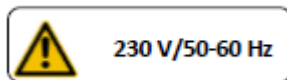
Four carriers must be used at all times on four places swing out rotors or damage will occur to the centrifuge. Such damage will not be covered under the product warranty



Attention! Check the fastening of the rotor nut before each run



Take off mains plug before opening the housing or the emergency release



Power Input



Biohazard Warning

1.5.4 Danger, Precautions and Warranty



This device may only be operated by a trained professional. Carefully, read the operating manual and be familiar with the functions of the device.

To protect people and the environment, the following precautions must be taken:

- During centrifugation, the presence of people and the arrangement of hazardous materials is strictly prohibited, within 30 cm/12 in around the centrifuge, according to the regulations of EN 61010-2-020.
- The HERMLE Z 307, is "non-explosion proof" and must not be operated in explosion-endangered areas or locations. Centrifugation of flammable, explosive, radioactive, or such substances, which chemically react with high energy, is strictly prohibited. If used in such environment, this is at the users own expense.
- Never spin toxic or pathogenic material without adequate safety precautions, i.e. centrifugation of buckets / tubes with or without defective hermetic sealing, is strictly prohibited. The user is obliged to perform appropriate disinfection procedures, in case dangerous substances have contaminated the centrifuge and/or its' accessories. When centrifuging infectious substances, always pay attention to the General Laboratory Precautions. If necessary, contact your safety officer!
- It is prohibited to run the centrifuge, with rotors not manufactured for this unit.
- Under no circumstances open the lid of the centrifuge, while the rotor is still running or rotating with a speed of > 2m/s

1.5.5 Following Rules Must Strictly be Adhered To:

- Do not operate the centrifuge if not installed correctly.
- Do not operate the centrifuge when dismantled (e.g. without housing).
- Do not run the centrifuge, if mechanical or electrical assembly groups have been tampered with, by unauthorized personnel.
- Do not use accessories such as rotors and buckets, that are not approved by HERMLE Labortechnik GmbH, except commercially available centrifuge tubes, made of glass or plastic.
- Do not spin extremely corrosive substances, as they may cause material damages and impair mechanical resistance.
- Do not operate the centrifuge with rotors or buckets, that show any signs of corrosion or mechanical damage.

The manufacturer is responsible for safety and reliability, of the centrifuge, only if:

- The unit is operated in accordance to this instruction manual.
- Modifications, repairs or other adjustments are performed by HERMLE-authorized personnel and the electrical installation of the related location corresponds to the IEC-regulations.

1.5.6 Warranty

The centrifuge has been subjected to thorough testing and quality control. In the unlikely case of any manufacturing faults occurring, the centrifuge and rotors are covered by warranty, for a period of two years, from date of delivery. This warranty becomes invalid in any case of mishandling, damage and/or negligence and further in any case of usage of inappropriate spare parts and / or accessories or unauthorized modification of the unit.

Technical modification rights are reserved, by the manufacturer, in regards to technical improvement!

1.6 Operating and Display Elements

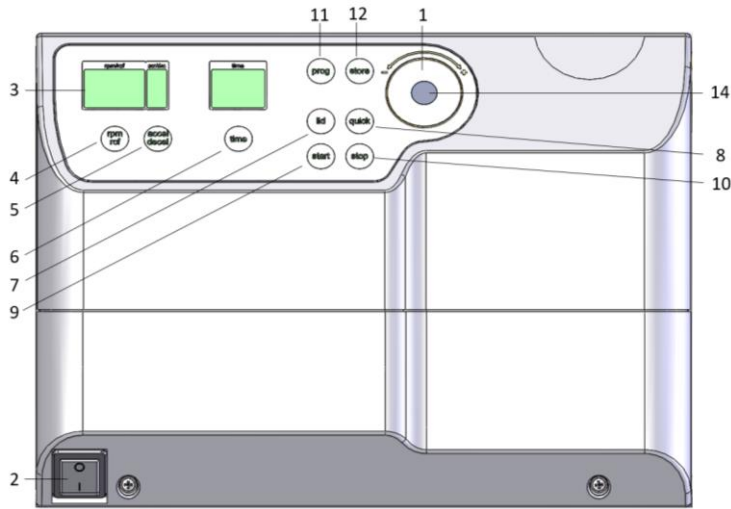


Figure 2

1	control filed	Run Parameters
2	0-I	Power Switch
3	LCD	Control Panel Display
4	rpm/rcf	Speed/ g-force
5	accel/decel	Acceleration / Deceleration Intensity
6	time	Centrifugation Time
7	lid	Lid Release
8	quick	Short Running
9	start	Start Centrifugation
10	stop	Stop Centrifugation
11	prog	Retrieving Programs
12	store	Program Store
13	-	-
12	LED light	Shows the status of the centrifuge

1.6.1 LED light

The LED light indicates the current operation state of the centrifuge. The following table shows all operating states.

Color of LED light	Operating state
Green	Run complete, lid is closed
Yellow	Lid opened, no sleep mode
Red flashing fast	Error message
Red flashing slow	Centrifuge runs
Yellow flashing slow	Sleep mode
Red – Green flashing slow	Standard settings menu

1.6.2 LCD-Display

The following picture shows the individual elements of the LCD-display.

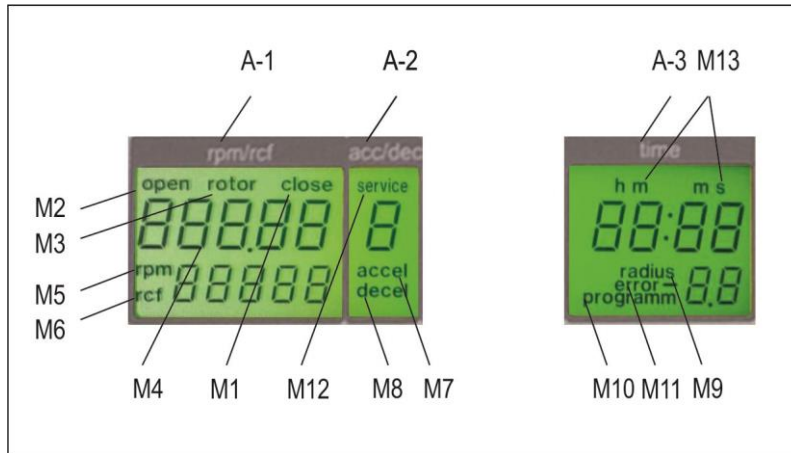


Figure 3

Display Fields:

- A-1 Display Field – "rpm/rcf"
- A-2 Display Field – "acc/dec"
- A-3 Display Field – "time"

Messages/Logos of the Display Fields:

M1	"close"	M8	"decel"
M2	"open"	M9	"radius"
M3	"rotor"	M10	"program"
M4	Rotor-No.	M11	"error"
M5	"rpm"	M12	"service"
M6	"rcf"	M13	h m s
M7	"accel"		

Indication:

After switching on the centrifuge, the display, "rpm/rcf"(A-1) shows the loading status, the current software version and finally the model type (e.g. Z 36 HK).



Figure 4

1.7 Basic Adjustments

1.7.1 Access to the Mode: "Standard settings"

At commissioning of the centrifuge, you have the options to make the following basic changes:

- Acoustic Signal Turn on / off
- Volume Pre-Selection of Sound Signal
- Song Selection of Sound Signal "end of run"
- Keyboard Sound Turn on / off
- Setting of the standby turn-off time

The following operating data can be retrieved in this menu:

- Number of starts
- Operating hours of centrifuge
- Operating hours of motor
- Software version centrifuge
- Software version frequency converter
- Error list
- Function of the imbalance sensor
- Operation of keyboard
- Hardware version
- Serial number of the control board
- Number of rotor starts of the mounted rotor
- Number of operating hours of the mounted rotor
- Update touch control panel (only for service engineers)

Open the centrifuge lid and shut off the main switch. Now switch on again the main switch. For approximately 3 seconds the software version and the model type will be shown in the display (see Figure 4). Press during this time the keys "time" (6) and "lid" (7) simultaneously. As a result, a display test is administered for approx. 3 seconds. All possible indications will appear at the same time (see Figure 5). The LED light is flashing alternately with green and red color.

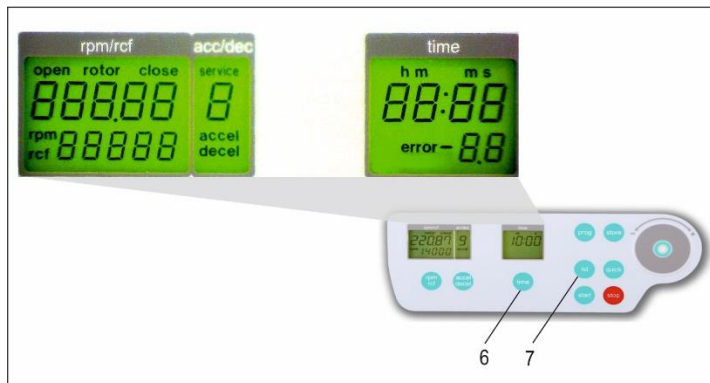


Figure 5



Attention:

- The normal program mode can be changed back again by switching off the centrifuge, for a short period!
- All changed settings must be confirmed by the key "store" (12) or "start" (9). A confirmation screen will appear with the word, "store", in the display "rpm/rcf" (A-1), - Only then the pre-selections are valid (see Figure 6).

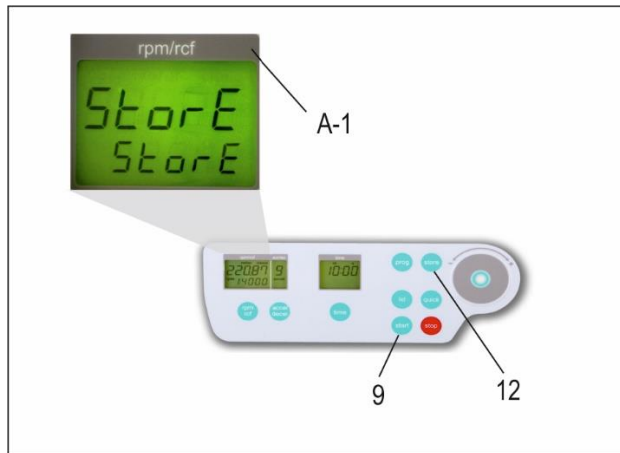


Figure 6

1.7.2 Sound Signal Turn On / Off

Proceed as illustrated, under point 1.7.1, to enter this program mode, press the key; "accel/decel" (5). In the display, "accel/decel" (A-2) flashes the word, "service". Select the letter, "L" with the control field (1). As a result, appearing in the display "rpm/rcf" (4), are the words, "On Sound". By pressing the key, "rpm/rcf" (4), the word "On" flashes, and the sound can be switched off with the control field (1), (see Figure 7).

After the settings have been stored by user, the normal program mode can be changed back again by switching off the centrifuge, for a short period.

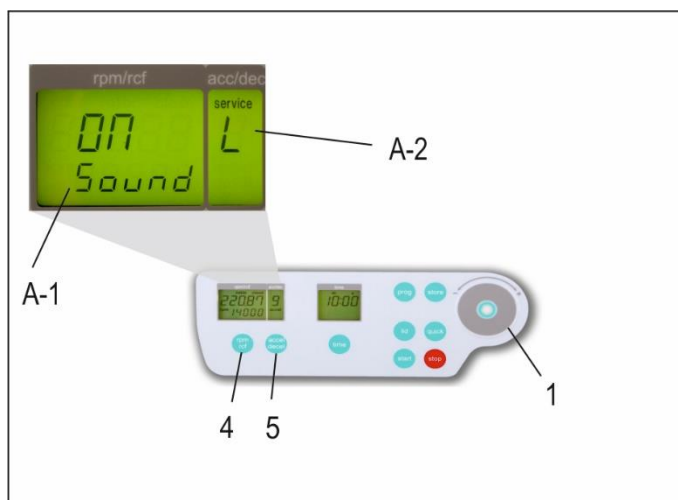


Figure 7

1.7.3 Volume Pre-Selection of Sound Signal

Proceed as illustrated, under point 1.7.1, to enter this program mode, press the key "accel/decel" (5). In the display, "accel/decel" (A-2), flashes the word, "service". Select the letter, "U" with the control field (1). As a result, appearing in the display, "rpm/rcf" (A-1), are the words, "Vol=0- 9/Sound". By pressing the key, "rpm/rcf" (4), the desired volume can be adjusted between 0 (low) and 9 (loud), with the control field (1), (see Figure 8).

After the settings have been stored by user, the normal program mode can be changed back again by switching off the centrifuge, for a short period.

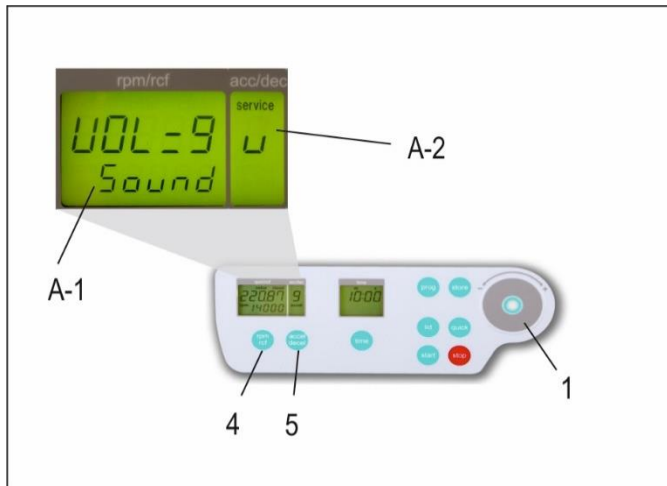


Figure 8

1.7.4 Song Selection - End of Run

Proceed as illustrated, under point 1.7.1, to enter this program mode, press the key, "accel/decel" (5). In the display, "accel/decel" (A-2) flashes the word, "service". Select the letter, "G" with the control field (1). As a result, appearing in the display, "rpm/rcf" (A-1), the word "SonGo/Sound". After pressing the key „rpm/rcf“ (4), select a song with the control field (1), (see Figure 9).

After the settings have been stored by user, the normal program mode can be changed back again by switching off the centrifuge, for a short period.

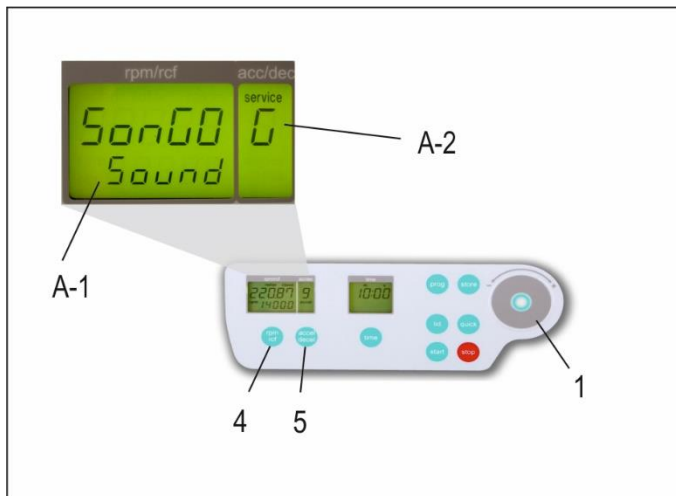


Figure 9

1.7.5 Keyboard Sound Turn On / Off

Proceed as illustrated, under point 1.7.1, to enter this program mode, press the key, "accel/decel" (5). In the display; "accel/decel" (A-2) flashes the word, "service". Select the letter, "b" with the control field (1). As a result, appearing in the display, "rpm/rcf" (A-1), the word "ON/BEEP". By pressing the key, "rpm/rcf" (4), the keyboard sound (On) or (Off) can be turned on, with the control field (1), (see Figure 10).

After the settings have been stored by user, the normal program mode can be changed back again by switching off the centrifuge, for a short period.

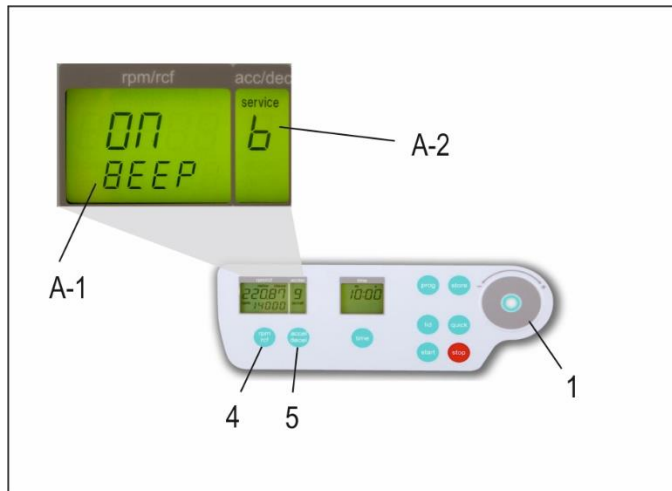


Figure 10

1.7.6 Setting of the standby turn-off time

After not using the centrifuge for 5 minutes, the centrifuge automatically falls into the standby mode. The display is switching off and the LED light is flashing slowly with yellow color. By pressing any key, the centrifuge will be reactivated. The sleep mode can be deactivated or set in the range between 1 – 60 minutes.

Proceed as illustrated, under point 1.7.1, to enter this program mode, press the key, "accel/decel" (5). In the display, "accel/decel" (A-2) flashes the word, "service". Select the letter "I" with the control field (1). As a result, appearing in the display, "rpm/rcf" (A-1), the word "Stby" (see Figure 11) . After pressing the key „rpm/rcf“, the standby mode can be turned off or pre-set to the needed value by turning the control field (1).

After the settings have been stored by user, the normal program mode can be changed back again by switching off the centrifuge, for a short period.

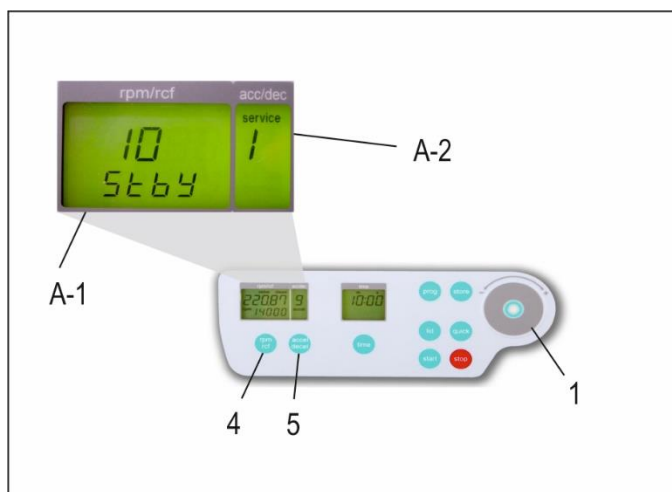


Figure 11

1.7.7 Retrieving Operating Data

In the function, "Basic Adjustments", retrieving the operating data of the centrifuge is an available option. Please proceed as illustrated, under point 1.7.1, to enter this program mode, press the key, "accel/decel" (5). In the display, "accel/decel" (A-2) flashes the word, "service".

With the control filed (1), the following information can be retrieved:

- A = Number of starts of the centrifuge
- H = Operating hours of the centrifuge
- h = Operating hours of the motor
- S = Software version centrifuge
- r = Software versions frequency converter
- E = List of previous error message
- F = Function of the imbalance sensor
- P = Operation of keyboard
- d = Hardware version
- y = Serial number and manufacturing year of the control board
- N = Number of rotor starts of the mounted rotor
- o = Number of operating hours of the mounted rotor
- n = Update touch control panel (only for service engineers)

The list of the last 99 error messages can be reviewed by pressing the key, "rpm/rcf" (4) and scroll through, with the control field (1) (see Figure 12). The respective error codes appear in the display, "rpm/rcf" (A-1). Please refer to Table 5: "Error Messages", (see APPENDIX P.IX).

Switch off the centrifuge, to return to the normal program mode.

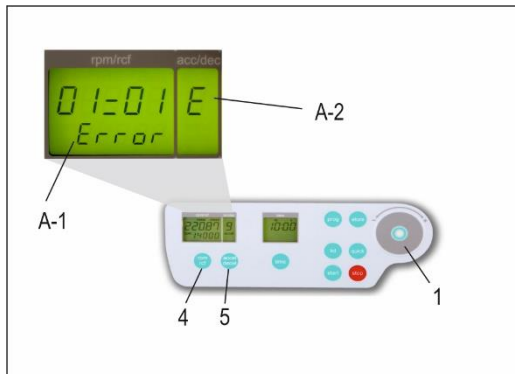


Figure 12

While retrieving the number of rotor starts and operating hours of the mounted rotor, as a result, appearing in the display "rpm/rcf" (A-1), the word "r-StA" respectively "r-hou" (see Figure 13).



Figure 13

2. OPERATION

2.1 Mounting and Loading the Angle Rotor

2.1.1 Installation of Rotors

Clean the drive shaft and the connection surface of the rotor with a clean, grease-free piece of cloth. Place the rotor onto the drive shaft, (see Figure 14). Please be sure that the rotor is fully installed onto the motor shaft.



Figure 14



Figure 15

Hold the rotor with one hand and secure the rotor to the shaft, by turning the fixing nut clockwise. Tighten the fixing nut with the provided Allen key, (see Figure 15 and Figure 16).



Figure 16

⚠ ATTENTION: For safety, always ensure that the rotor fixing screw is tightened before each run (see Figure 15).

2.1.2 Loading Angle Rotors

Rotors must be loaded symmetrically and with equal weight, (see Figure 17 and 18). The adapter may only be loaded with the appropriate vessels. The weight differences between the filled vessels should be kept as low as possible. Therefore, we recommend to weigh with a balance. This reduces the wear of drive and the acoustic operating noise.

Each rotor indicates what the maximum capacity is per hole.



Attention:

For safety reasons, all places on certain rotors must be occupied with equal weight during centrifugation (See Figure 18).



Figure 17 WRONG



Figure 18 RIGHT

Regardless of the centrifuge model, this applies to the following angular rotors:

- 221.51 (4 x 500 ml)
- 221.21 (6 x 250 ml)
- 220.78 (6 x 85 ml)
- 221.18 (6 x 85 ml)
- 221.20 (4 x 85 ml)

2.1.3 Loading Swing Out Rotors

Loading of the buckets respectively adapter must be done in accordance to Figure 20.

It is allowed to operate e.g. a 4-place-rotor with 2 loaded buckets only. The loaded buckets must be opposite of each other. Make sure that the unloaded buckets are placed inside the rotor, (see Figure 20).

In principle, swing out rotors cannot be removed during operation, until all buckets or adapter are placed inside the rotor.

The bolts of the rotor must be greased with the HERMLE Rotorgrease (Order No. 38-5656). The sample tubes have to be filled evenly, by eye, and set into the drillings or tube adapter. The weight difference of the loaded buckets should not exceed 1.0 g.



ATTENTION!

Swing out rotors may only be operated, if all locations are filled in with either 4 buckets or 4 microtitercarriers – do not mix up buckets and microtitercarriers!

Figure 19: **WRONG**Figure 20: **RIGHT****ATTENTION!**

Do not operate the centrifuge with rotors or buckets that show any signs of corrosion or mechanical damage.

Do not operate with extremely corrosive substances, which could damage the rotor and buckets.

In case of any questions, please contact the manufacturer!

2.1.4 Loading and Overloading of Rotors

All approved rotors are listed with their maximum speed and maximum filling weight, in "Table 3: Permissible Net Weight", (see APPENDIX P. III).

The maximum load permitted for a rotor is determined by the manufacturer, as well as the maximum speed allowed for this rotor (see label on rotor), must not be exceeded. The liquid the rotors are loaded with, should have a max. homogeneous density of 1.2 g/ml or less when the rotor is running at maximum speed.

In order to spin liquids with a higher density, the speed has to be reduced, according to the following formula:

$$\text{Reduced speed } n_{\text{red}} = \sqrt{\frac{1,2}{\text{higher density}}} \times \text{max. speed } (n_{\text{max}}) \text{ of the rotor}$$

Example:

$$n_{\text{red}} = \sqrt{\frac{1,2}{1,7}} \times 4.000 = 3.360 \text{ rpm}$$

In case of any questions, please contact the manufacturer!

2.1.5 Removing the Rotor

Completely, untighten the rotor fixing nut (2. screw over the stiff point) and lift the rotor vertically out of the centrifuge, (see Figures 15 and 16).

2.2 Lid

2.2.1 Lid Release

After the run, properly close the lid of the centrifuge, appearing in the display, "rpm/rcf"(A-1) with the word, "close" (M1). If there is a rotor in the centrifuge, the word, "rotor" (M3) appears, as well as the code number of the specified rotor, which is in the centrifuge, for example "220.72" (M4). If there is no rotor in the centrifuge, it flashes the word, "rotor" (M3) and an additional word, "no" (M4). By pressing the key, "lid" (7), the lid of centrifuge can be released. As soon as the electromagnetic lid is completely released, the word, "open" (M2) appears. The lid of the centrifuge is now able to be opened.

For all number marked text, please refer to Figure 21.

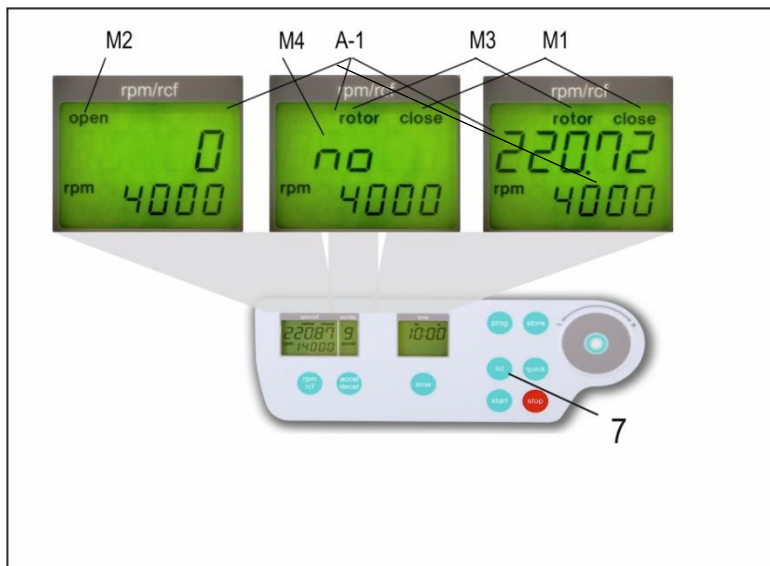


Figure 21

During the run, you can retrieve the rotor type at any time, by pressing the key, "lid" (7).

2.2.2 Lid Lock

The lid must only be closed slightly. An electromagnetic lid lock closes the lid, the word "open" (M2) will no longer be displayed.

As a sign that the centrifuge is ready for starting, appearing in the display, "rpm/rcf"(A-1), the word "close" (M1). Simultaneously, the word "rotor" (M3) appears, as well as the code number of the rotor, which is in the centrifuge, i. e. "nr 220.72" (M4), along with all rotor specific data, for example: max. speed, acceleration etc., are available.

For all number marked text, please refer to Figure 21.

⚠ ATTENTION: Don't grip your fingers between the lid and the device or the locking mechanism, when closing the lid!

2.3 Pre-Selection

2.3.1 Pre-Selection of Speed / RCF-Value

Selecting the key, "rpm/rcf" (4), pre-selection is activated. By pressing the key once, the word "rpm" (M5) flashes. By pressing the key again, the pre-selection of the centrifugal forces can be chosen. The flashing word, "rcf" (M6), will appear. The desired values can be selected, with the control field (1). In the display (A-1), the regulated value is shown permanently: before, during and after the run.

For all number marked text, please refer to Figure 22.

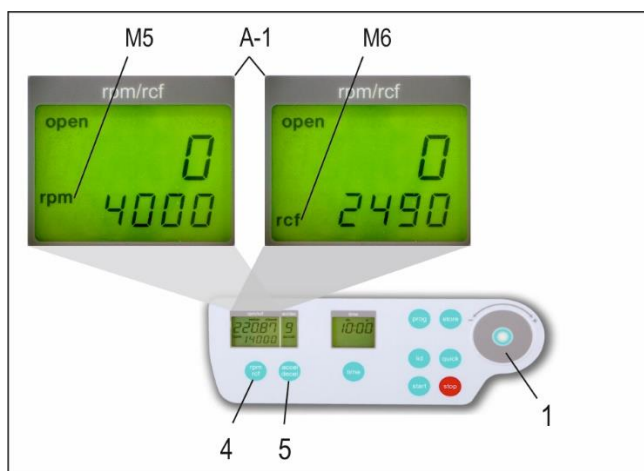


Figure 22

As long as no rotor is inserted, the speed is adjustable between 200 rpm and the maximum revolution of the centrifuge.

If there is a rotor in the centrifuge, the speed can only be pre-selected up to the maximum permissible revolution of that rotor. It is the same with the pre-selection of the RCF-Value. The setting range is between 20 xg and the maximum permissible centrifugal force of the rotor.

See Table 4: Max. Speed and RCF-Values for Permissible Rotors", (see APPENDIX P. IV). All important values are listed on this table.



ATTENTION:

Please check the maximum permissible revolutions of your test tubes! (Producer Indication)

2.3.2 Pre-Selection of Running Time

The running time can be pre-selected in 3 different ranges: from 10 seconds up to 99 hours 59 minutes.

1. Range from: 10 seconds up to 59 minutes 50 seconds, in steps of 10 seconds
2. Range from: 1 hour up to 99 hours 59 minutes, in steps of 1 minutes
3. Range: Continuous Run "cont", can be interrupted by the key, "stop" (10).

The running time can be pre-selected, with the lid opened or closed.

To activate the setting of the running time, press the key "time" (6).

In the display, "time" (A-3) flashes the indication: "m : s" or "h : m", depending on the previous setting.

To set the desired value, use the control field (1). After exceeding 59 min 50 sec, the indication changes automatically to, "h : m". After exceeding 99 hours 59 min, the word "cont" appears in the

display, "time" (A-3). The continuous run can only be interrupted by pressing the key, "stop" (10). The time counts down, as soon as the set speed is reached.

The display will always show the remaining running time, (see Figure 23).

For all number marked text, please refer to Figure 23.

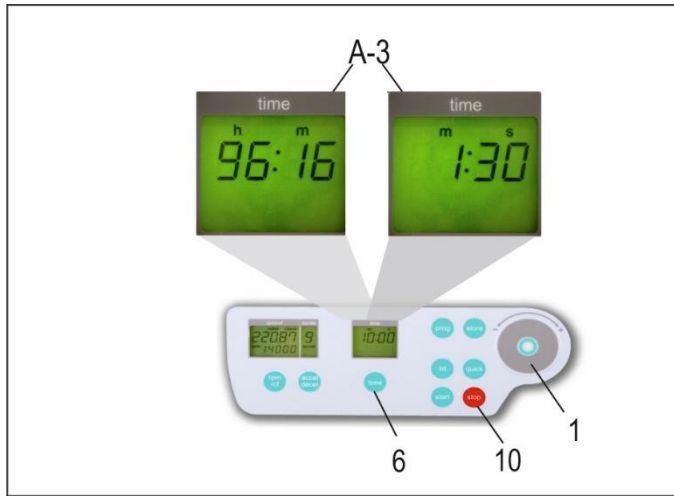


Figure 23

2.3.3 Pre-Selection of Brake Intensity and Acceleration

Selecting the key, "accel/decel" (5), this function is activated.

By pressing the key once, the word "accel" (M7) flashes, in the display "accel/decel" (A-2). The desired acceleration can be pre-selected, with the control field (1). The value 0 is equivalent to the lowest acceleration and the value 9 is equivalent to the highest acceleration.

By pressing the key "accel/decel" (5) twice, in the display "accel/decel" (A-2), indicates the word "decel" (M8). Now the desired brake intensity can be pre-selected, with the control field (1). The value 9 is equivalent to the shortest possible brake time and the value 0 to longest possible brake time.

For all number marked text, please refer to Figure 24.

See "Table 5: Acceleration and Deceleration Times", (APPENDIX P. IV). This table shows the acceleration and deceleration times, for the acceleration and deceleration stages 0 to 9, for permissible rotors.

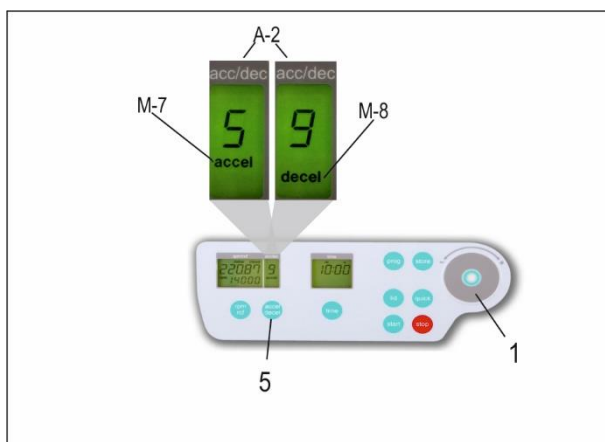


Figure 24

2.4 Radius Correction

If adapters or reducers are being used, it could change the centrifugal radius of the respective rotor. In that case, the radius can be corrected manually.

Please proceed as follows:

First close the centrifuge lid and press afterwards the key "time" (6) and the key "prog" (11) at the same time and hold down.

In the display, "time" (A-3), appears the word "radius" (M9). With the control field (1), pre-select the respective radius correction, (see "Table 7: Radius Correction", APPENDIX P. VI), in steps of 0.1cm.

As soon as the radius correction is set, the word "radius" (M9) appears. This text remains visible until the radius correction is set back to 0.

For all number marked text, please refer Figure 25.

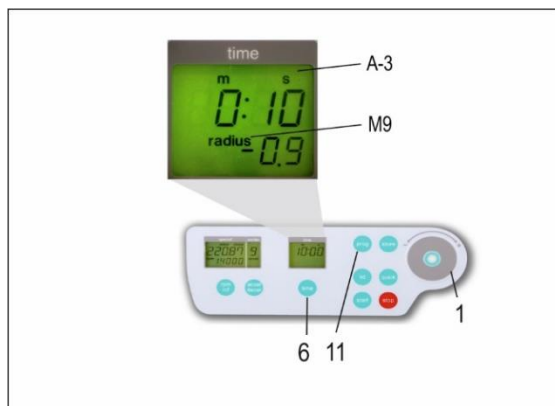


Figure 25

2.5 Program

2.5.1 Storage of Programs

The program stores up to 99 runs, with all relevant parameters, including the used rotors. Any free program number is available and can be retrieved.

Put the desired rotor into the centrifuge. By pressing the key, "prog" (11), in the display "time" (A-3) appears the word "program", (see Figure 26). With the control field (1), choose the desired program number.

If a program number is already occupied, in the display "rpm/rcf" (A-1), the words "rotor" (M3) and "22x.xx" (M4) will appear, (see Figure 26). Free program numbers will appear as 0.

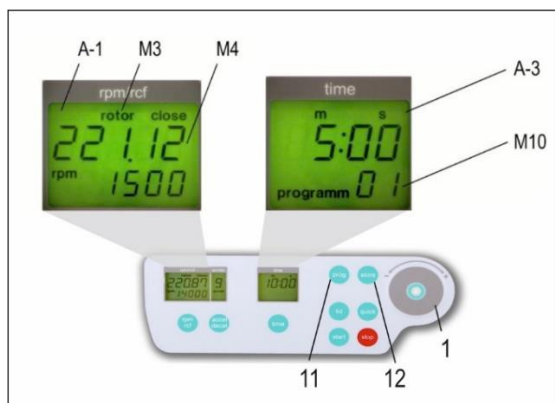


Figure 26

Close the lid of the centrifuge, now proceed as described above, to set all important run parameters. If the lid isn't closed, when storing the program in the display "rpm/rcf" (A-1), flashes alternately the word "FirSt" and "CLOSE Lid" (see Figure 27). When starting the run without storing the program, in the display "rpm/rcf" (A-1), flashes alternately the word "First" and "PrESS StoreE", (see Figure 28).

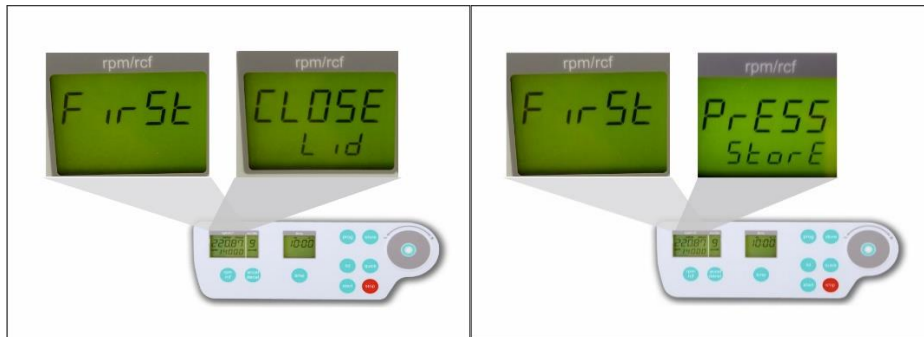


Figure 27

Figure 28

For alteration of data, press the key "store" (12), for approx. 1 second. If the program is stored correctly, the word "StorE" appears in the display "rpm/rcf" (A-1). As a result, the word "program" (M10) disappears. As soon as the key "store" (12) is no longer displayed, the word "programm xx" (M10) reappears (the xx stands for the chosen program place).

If all program numbers are occupied, take an old number that is not needed any longer and replace it with the new parameters.

2.5.2 Recall of Stored Programs

To recall stored programs, press the key "prog" (11), with the lid already closed. Inside the display "time" (A-3), appears "programm --"(M10). With the control field (1), pre-select the desired program number.

In the respective displays, the stored values, for that program, will appear.

If there is not the correct rotor inside the centrifuge, for the pre-selected program, in the display "rpm/rcf" (A-1) flashes the word "rotor" (M3). At the same time, the word "FALSE" and the stored rotor number "22x.xx"(M4) flash in sequence of one another.

For all number marked text, please refer to Figure 26.

2.5.3 Leaving Program Mode

To leave the program mode, press the key, "prog" (11). Then, inside the display "time", appears the word "programm".

Set the display to "program - -" (M10) with the control field (1).

For all number marked text, please refer to Figure 29.

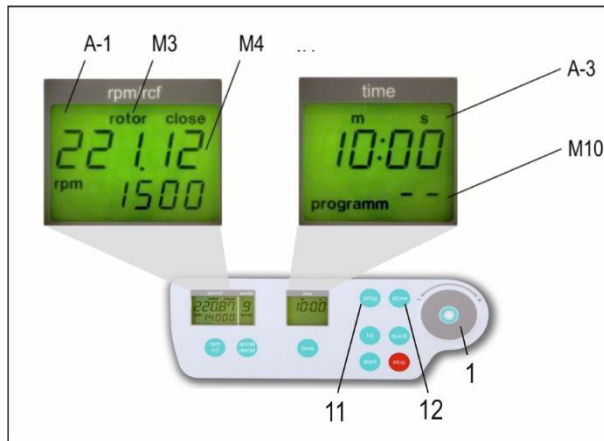


Figure 29

2.6 Starting and Stopping the Centrifuge

2.6.1 Starting the Centrifuge

Start the centrifuge with either the "start" key (9), or the "quick" key (8).

With the "start" key (9), stored runs or runs with manually pre-selected parameters can be started.

When the respective pre-selected running time has ended, the centrifuge will stop automatically.

With the "quick" key (8), start runs, which will last a few seconds, can be initiated.

By pressing the "quick" key (8), the centrifuge accelerates up to the pre-selected revolution.

In the display "time" (A-3), the passed running time is indicated from the moment the "quick" key (8) is pressed.

By releasing the "quick" key (8), the centrifuge stops and the running time is indicated, until the lid is opened.

For all number marked text, please refer to Figure 30.

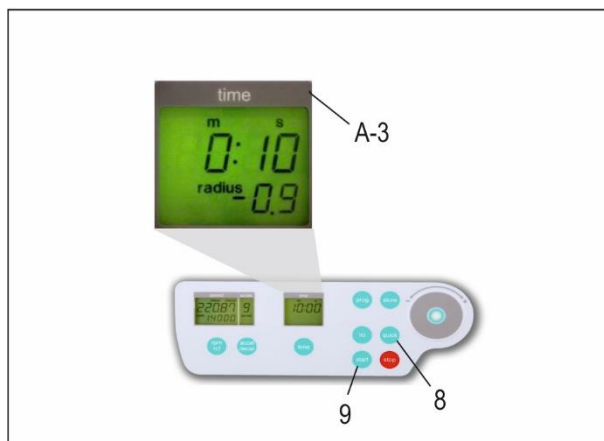


Figure 30

2.6.2 The "STOP" Key

With the "stop" key (10), the run time can be interrupted, at any time, (see Figure 31). After pressing the key, the centrifuge decelerates with the respective pre-selected intensity, down to a standstill.

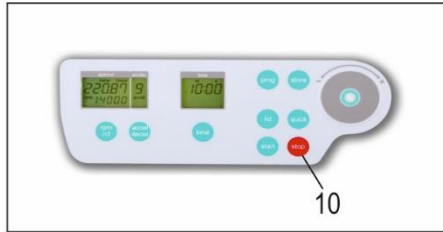


Figure 31

2.7 Imbalance Detection

In case the rotor is not equally loaded, the drive will turn off, during acceleration. The rotor decelerates to a standstill.

When in the display "time" (A-3), the word "error" (M11) along with the number "01" appears, the weight difference of the samples is too large. Weigh out the samples exactly!

Load the rotor as described in Chapters: 2.1.2 and 2.1.3.

When inside the display "time" (A-3), the word "error" along with the number "02" appear, (see Figure 32), the potential reason for the error screen can be: The imbalance sensor is defective.

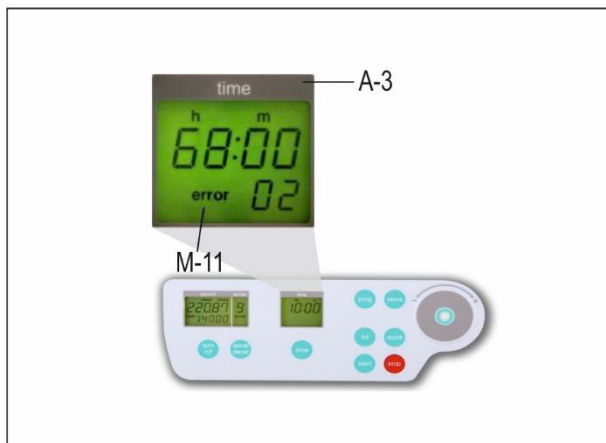


Figure 32

2.8 Timer Function

This timer function enables to program a planned ending or start of centrifugation. After closing the centrifuge lid and setting all the needed values, the timer function can be activated.

For this purpose press the bottom „time“ (6) for five seconds. This will take you to the time setting of the timer and the display "rpm/rcf" (A-1) shows the words "End in". The display „time“ (A-3) shows the remaining time until the **end** of the centrifugation. The remaining time can be set between 1 min and 99 h 59 min by pressing the bottom "time" (6) and turning the control field (1).

Alternatively to the "End in" mode, you can choose the "Start in" mode by pressing the bottom „rpm/rcf“ (4). The display „time“ (A-3) shows the remaining time until the **start** of the centrifugation.

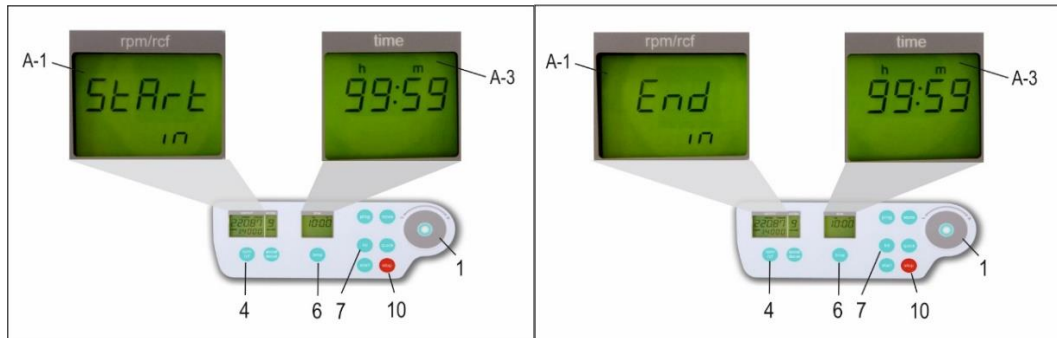


Figure 33

Figure 34

The timer starts automatically after setting the needed value. The set time can be adjusted by pressing again the bottom “time” (6) and turning the control field (1).

You can interrupt this function by pressing the bottom “stop” (10) or the bottom “lid” (7). During the timer mode, all the other bottoms have no function.

For all number marked text, please refer to Figure 33 and 34.

3. Maintenance

3.1 Maintenance and Cleaning

3.1.1 General Care:

Maintenance of the centrifuge is dependent on prolonging the life of the rotor, the rotor chamber and the rotor accessories. Please be sure to clean the accessories, especially the sealing of the aerosol-tight rotors and insert bolts, of swing out rotors. Following, lubricate the bolts or sealing, with the recommended HERMLE Rotorgrease - Order No.: 38-5656.

Please pay special attention to anodized aluminum parts. Breakage of rotors can be caused by the slightest damages.

In case of rotors, buckets or tube racks becoming in touch with corrosive substances, the affected area must be cleaned, thoroughly.

Corrosive substances, such as, must be avoided: alkalis, alkaline soap solutions, alkaline amines, concentrated acids, solutions containing heavy metals, water-free chlorinated solvents, saline solutions, e.g. salt water, phenol, halogenated hydrocarbons.



Cleaning – Units, Rotors, Accessories:

- Turn the device off and disconnect from the power supply, before beginning any cleaning or disinfecting. Do not pour liquids into the housing interior.
- Spray disinfectant on the device.
- Thorough cleaning not only has its purpose in hygiene, but also in avoiding pollution based corrosion.
- In order to avoid damaging anodized parts, such as rotors, reduction plates etc.; only pH-neutral Detergents, with a pH-value of 6-8, may be used for cleaning. Alkaline cleaning agents must not be used, (pH-value > 8).
- After cleaning, please ensure all parts are dried thoroughly, either by hand or in a hot-air cabinet (Max. Temperature + 50°C/122°F).
- It is necessary to coat anodized aluminium parts with anti-corrosion oil regularly, in order to increase their life-span and reduce corrosion predisposition.
- Due to humidity or not hermetically sealed samples, condensation may form. The condensation has to be removed from the rotor chamber, with a soft cloth regularly.



The maintenance procedure has to be repeated every 10 to 15 runs, but at least once a week!

- Connect the unit to the power supply, after the equipment is completely dry.
- Do not implement disinfection with UV-, beta- and gamma-rays or other high energy radiation.
- Metal rotors can be autoclaved.
- Rotor lid and adapters can also be autoclaved, (Max. 121°C/250°F, 20 min).
- The tube racks are made of PP and **cannot** be autoclaved, at 134°C/273°F.

3.1.2 Cleaning and Disinfecting of the Unit

1. Open the lid, before turning off the unit. Disconnect from the power supply.
2. Open the rotor nut, by turning the rotor key counter-clockwise.
3. Remove the rotor.
4. For cleaning and disinfection of the unit and the rotor chamber, use the above mentioned cleaner.
5. Clean all accessible areas of the device and its accessories, including the power cord, with a damp cloth.
6. Wash the rubber seals and rotor chamber thoroughly, with water.
7. Rub the dry rubber seals with glycerol or talc, to prevent these from becoming brittle. Other components of the unit, e.g. the lid lock, motor shaft and rotor, should **not** be greased.
8. Dry the motor shaft with a soft, dry and lint-free cloth.
9. Examine the unit and accessories for damage.

Remove adherent dust, at least every 6 months, from the ventilation slots in the centrifuge, by using a soft brush.


3.1.3 Cleaning and Disinfecting of the Rotor

1. Clean and disinfect: the rotors, rotor lids and adapters, with the cleaner previously mentioned above.
2. Use a bottle brush to clean and disinfect the rotor bores.
3. Rinse the rotors, rotor lid and adapter, with clear water. Particularly, the drillings of the angle rotors.
4. When drying the rotors and accessories, set on a towel. Place the angle rotors, with bores down, to dry.
5. Dry the rotor cone with a soft, dry and lint-free cloth, check for damage. Do not grease the rotor cone.


3.1.4 Disinfection of Aluminum Rotors

In case of infectious material spilling into the centrifuge, the rotor and rotor chamber have to be disinfected, promptly after the run. Rotors may be autoclaved, at a maximum temperature of 121°C/250°F.

3.1.5 Disinfection of PP-Rotors


 **ATTENTION:** Polypropylene rotors must not be autoclaved.

Adapters, bottles and rotors may be gas sterilized, with Ethylenoxyd. According to the duration of the application, allow items to properly air out, after the sterilization and before usage

 **ATTENTION:** The temperature may rise during the sterilization; rotors, adapters and bottles should not be fully closed, keep completely unscrewed.

Chemical Sterilization

Bottles, adapters and rotors may be treated, with the usual liquid disinfectants.

 **ATTENTION:** Before applying any other, Cleaning Resp. Decontamination Method, other than what was recommended by the manufacturer, contact the manufacturer to ensure that it will not damage the unit or the rotor.

3.1.6 Glass Breakage

With high g-values, the rate of glass tube breakage increases. Glass splinters have to be removed immediately from rotor, buckets, adapters and the rotor chamber itself. Fine glass splinters will scratch and therefore damage the protective surface coating of a rotor. If glass splinters remain in the rotor chamber, fine metal dust will build up, due to air circulation. This very fine, black metal dust will severely pollute the rotor chamber, the rotor, the buckets, and the samples.

If necessary, replace the adapters, tubes and accessories, to avoid further damage. Check the rotor bores regularly, for residue and damage.



ATTENTION: Please check the relevant specifications of the tubes centrifuges with the manufacturer!

3.2 Lifetime of Rotors, Round and Rectangular Buckets, Accessories

Rotors and rotor lid made of aluminum or stainless steel, have a operating time of **max. 7 years** from first use.

Transparent rotor lids and caps, made of PC or PP, as well as rotors, tube racks and adapters of PP, have a maximum operating time of up to **3 years**, from first time use.

Conditions for the Operating Time:

Proper use, damage-free condition, recommended care.

For additional information on aerosol-tight rotors, lids and buckets, please see below

The aerosol tightness of rotors, rotor lids, buckets and caps have been tested and certified by the "TÜV Nord CERT GmbH, Certification Body Consumer Products, Essen (Germany)", in accordance with Annex AA of IEC 61010-2-020. The certificates can be downloaded on our webpage, www.hermle-labortechnik.de. Aerosol-tight rotors and buckets are marked with the label, "aerosol-tight".



ATTENTION: Autoclaving, mechanical stresses and contamination, by chemicals or other aggressive solvents, can impair the aerosol-tightness of the rotors and buckets.

- Check the integrity of the seals of the aerosol-tight rotor lids or caps, before each use.
- Use only aerosol-tight rotor lids or caps, if the seals are undamaged and clean.
- **Aerosol-tight plastic rotors as well as plastic lids and seals of aerosol-tight aluminum rotors and buckets must be replaced after 10 autoclaving cycles.**
- **Never** store aerosol-tight rotors or buckets closed.
- Plastic lids and seals of aerosol-tight aluminum rotors and aluminum buckets must be replaced after ten autoclaving cycles.

4. Trouble Shooting

4.1 Error Messages: Problem / Solution

The error messages are listed to help localize possible errors faster.

The possible error referred to in this chapter may not always be the case, as they are only theoretically occurring errors and solutions.

Always keep us informed about any kind of error occurring, which is not listed in this chapter. With this information provided, we are able to improve and complete this operation manual.

Many thanks in advance for your support.

HERMLE Labortechnik GmbH

4.2 Survey of Possible Error Messages and Solutions

4.2.1 Lid Release during Power Failure (Emergency Lid Release)

In case of power failure or malfunction, the lid of the centrifuge can be opened manually, in order to protect samples.

Please proceed as follows:

- ⚠ • **Switch the centrifuge off and unplug the power cord, wait until the rotor is at a standstill, (this may take several minutes).**
At the right side of the centrifuge, there is a plastic stopper (Figure 35). Remove this stopper, which is connected to the lid lock, horizontally from the housing until the centrifuge lid opens.
- Now, open the lid of the centrifuge.



Figure 35

4.2.2 Description of the Error Message System

The error message, "error" (M11), is shown in the "time" (A-3) display, (see Figure 36). For more detailed information, refer to "Table 6: Error Messages", (see Appendix P. V).



Figure 36

4.2.3 Procedure while error 14

If Error 14 occurs, there is a problem with the speed sensor. The centrifuge lid is closed for undefined period of time and in the "rpm/rcf" (A-1) display shows the lettering "USEr GuidE" (see Figure 37).

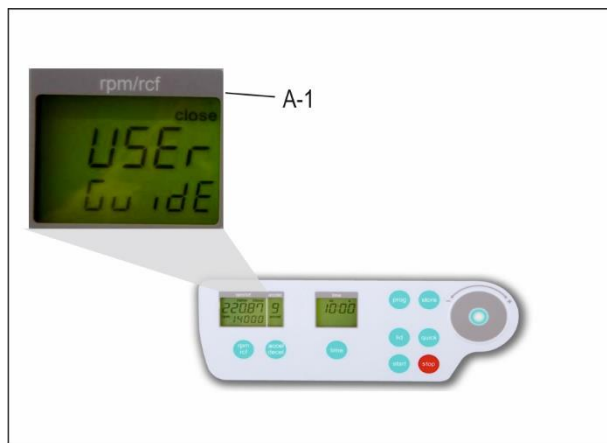


Figure 37

To reopen the centrifuge lid, switch off the device and wait until the rotor has come to a **standstill**. Take from "Table 5: Acceleration and Deceleration Times" the maximum deceleration time of the respective rotor. Level 0 corresponds to unbroken rundown, which occurs at error 14. If the centrifuge lid is opened before standstill of the rotor, a following error can occur.

Once the rotor has come to a standstill, open the centrifuge lid with the emergency release. Proceed as described in chapter 4.2.1, p 27. After opening the centrifuge lid, switch on the device again. Error 14 and the lettering "USEr GuidE" should be eliminated.

4.2.4 Procedure while error 38

The lid lock is blocked and for 10 seconds the error message “error 38” is shown in the display “time” (A-3). After expiring of this error message, please press the key “lid” (7). If the lid lock doesn’t loose, repeat this procedure two or three more times. If the lid lock still doesn’t loose, the lid must be opened by using the manual emergency release. Proceed as described in chapter 4.2.1. After opening the centrifuge lid, switch on again the device. The closing process can be carried out normally again.

If these error occurs again, please contact the service.

5. Receipt of Centrifuges for Repair



Health risk from contaminated equipment, rotors and accessories

In case of returning the centrifuge for repairing, to the manufacturer, please know the following:

The centrifuge **must** be decontaminated and cleaned, before shipment, for the protection of persons, environment and material.

Decontamination certificate at goods return delivery, (see APPENDIX P. VIII)

We reserve the right to accept contaminated centrifuges.

Furthermore, all costs that may have occurred during the cleaning and disinfection of the units, will go to the debit of the customer's account.



Return of Power Cords

In case of a return of a centrifuge, we also ask you to send its power cord. This eliminates the risk of a faulty power cord. If no power cord is attached to the centrifuge, a new one will be delivered and charged.

We ask for your understanding.

6. TRANSPORT, STORAGE AND DISPOSAL

6.1 Transport

Before transporting, take out the rotor.
 Only transport the unit in its' original packaging.
 Use a transport aid, for transporting over longer distances, to fix the motor shaft.

	Air Temperature	Rel. Humidity	Air Pressure
General Transportation	-25 to 60 °C	10 to 75 %	30 to 106 kPa
	-13°F to 140°F		

6.2 Storage

During storage of the centrifuge, the following environmental conditions must be observed:

	Air Temperature	Rel. Humidity	Air Pressure
Transport Packaging	-25 to 55 °C	10 to 75 %	70 to 106 kPa
	-13°F to 131°F		

6.3 Disposal

Information on the disposal of electrical and electronic equipment in the European Community:

Within the European Community, disposal for electrically powered equipment is dictated by national regulations based on the EU Directive 2012/19/EC on Waste Electrical and Electronic Equipment (WEEE2).

According to this directive, all devices supplied **after** 13.08.2005 in the business-to-business sector, in which this product is classified, may no longer be disposed of with municipal waste or household waste. To document this, they are marked with the following label:



As this device is a device used exclusively for business purposes (B2B), it must not be handed into public waste disposal companies.

The device can be disposed of by stating the date of purchase and the device number at:

Hermle Labortechnik GmbH, Siemensstraße 21, 78564 Wehingen, WEEE-Reg. No. DE 55649821

For all devices delivered before 13.08.2005, the last user is responsible for proper disposal.

RoHS Compliance

HERMLE Labortechnik GmbH, Siemensstraße 25, 78564 Wehingen, hereby declares and certifies that all components manufactured are RoHS compliant, according to the definition and restrictions given by the European Parliament Directive 2011/65/EU from 31.03.2015. This restricts the use of certain hazardous substances in electrical and electronic equipment.

7. APPENDIX

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Table 1: Technical Data

Manufacturer		HERMLE Labortechnik GmbH, 78564 Wehingen			
Type		Z 307			
Dimensions					
Width		35.5 cm			
Depth		47.4 cm			
Height		33.0 cm			
Weight without rotor		30 kg			
Max. Speed		14,000 min ⁻¹			
Max. Volume		4 x 200 ml			
Max. RCF		18,624 x g			
Allowable Density		1.2 kg/dm ³			
Allowable Kinetic Energy		5.692 Nm			
Mains Power Connection AC		230 V / 50 Hz 1 ph	120 V / 60 Hz 1 ph		
Voltage Fluctuation		± 10 %	± 10 %		
Current Consumption		1.3 A	2.4 A		
Power Consumption		0.24 KW	0.3 KW		
Radio Interference		IEC 61326-1			
Audit Requirement (BGR 500)		no			
Ambient Conditions (EN/IEC 61010-1)					
- Environment		<p style="text-align: center;">For Indoor Use Only</p> <p style="text-align: center;">Use up to an altitude of 2000 m above MSL</p> <p style="text-align: center;">2°C up to 35 °C</p> <p style="text-align: center;">Max. relative humidity 80 % for temperatures up to 31°C, decreasing linearly to 50 % relative humidity up to 35°C.</p>			
- High					
- Ambient Temperature					
- Max. Relative Humidity					
- Overvoltage Category (IEC 60364-4-443)					II
- Degree of Contamination					2
Class of Protection I		I			
Not suitable for use in hazardous environments.					
EMV		EN / IEC	FCC Class B	EN / IEC	
Interference Emission , Noise		61326-1		61326-1	
		Category B		Category B	
Noise Level (depending on the rotor)		≤ 63 dB(A)			
Write from Operator					
Inventory-No.:		_____			
Monitoring-No.:		_____			
Environment:		_____			
Maintenance Contract:		_____			
Responsible Service Office		HERMLE Labortechnik GmbH		or dealer service office	
		Siemensstraße 25			
		78564 Wehingen			
		Tel.: (49)7426 / 96 22-17			
		Fax: (49)7426 / 96 22-49			
Responsible Dealer					

Table 2: Abbreviations

Symbol / Abbreviation	Unit	Description
U (=rpm)	[min ⁻¹]	Revolutions per Minute
RZB(=rcf)	[x g]	Relative Centrifugal Force
PP	-	Polypropylene
PC	-	Polycarbonate
accel	-	Acceleration
decel	-	Deceleration

Table 3: Permissible Net Weight

Rotor Number	Max. Speed	Permissible Net Weight
221.71 V20	4,500 rpm	2 x 560 g
221.12 V20	4,500 rpm	4 x 340 g
221.16 V20	4,500 rpm	2 x 310 g
220.50 V20	3,500 rpm	2 x 310 g
221.19 V20	4,500 rpm	30 x 32 g
221.54 V20	6,000 rpm	12 x 25 g
221.55 V20	6,000 rpm	6 x 72 g
220.87 V22	14,000 rpm	24 x 3.4 g
220.87 V20	14,000 rpm	24 x 3.4 g
221.17 V21	12,000 rpm	30 x 3.4 g
221.35 V20	14,000 rpm	12 x 9.5 g

Table 4: Max. Speed and RCF-Values for Permissible Rotors

Rotor Number	Max. Speed	RCF Value
221.71 V20	4,500 rpm	3,350 xg
221.12 V20	4,500 rpm	3,350 xg
221.16 V20	4,500 rpm	2,716 xg
220.50 V20	3,500 rpm	1,424 xg
221.19 V20	4,500 rpm	2,830 xg
221.54 V20	6,000 rpm	4,427 xg
221.55 V20	6,000 rpm	4,427 xg
220.87 V22	14,000 rpm	18,624 xg
220.87 V20	14,000 rpm	18,624 xg
221.17 V21	12,000 rpm	15,131 xg
221.35 V20	14,000 rpm	18,624 xg

Table 5: Acceleration and Deceleration Times

Rotor-Number	Acceleration Values		Deceleration Values	
	Level 0	Level 9	Level 0	Level 9
221.71 V20	97	17	256	14
221.12 V20	110	13	158	18
221.16 V20	220	24	339	24
220.50 V20	114	13	252	17
221.19 V20	155	18	369	18
221.54 V20	101	13	285	11
221.55 V20	102	14	304	11
220.87 V22	207	23	215	34
220.87 V20	206	23	196	33
221.17 V21	244	26	349	33
221.35 V20	238	27	206	22

in seconds

Acceleration Time from 0 rpm -> U _{max}	Deceleration Time from U _{max} -> 0 rpm
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Table 6: Error Messages

Error-No.:	Description
1	Imbalance arose
2	Imbalance sensor is defective
4	Imbalance switch has been activated for longer than 5 seconds
8	Transponder in the rotor is defective
14 USER Guide	Leap of speed is too large between two measurements. Centrifuge lid is closed for undefined period of time
16	Standstill detection defective
33	Open lid while motor is running
38	Lid motor is blocked
40	Communication with frequency converter disturbed during start
41	Communication with frequency converter disturbed during stop
42	Short circuit in the frequency converter
43	Under-voltage frequency converter
44	Overvoltage frequency converter
45	Over temperature frequency converter
46	Over temperature motor
47	Over current frequency converter
48	Timeout between control unit and frequency converter
49	Other error frequency converter
55	Over Speed
99	Rotor is not allowed in this centrifuge
FALSE	Inserted rotor does not exist in the program
rotor no	Rotor is not detected

Table 7: Radius Correction

<i>Rotor No.</i>	<i>Adapter/Tube-Rack Order No.</i>	<i>Radius (cm)</i>	<i>Correction (cm)</i>
Swing Out Rotor 220.71 V20	605.100	14.8	0.0
	605.101	14.8	0.0
	605.103	14.8	0.0
	705.100	14.8	0.0
	705.101	14.6	0.2
	705.102	14.6	0.2
	705.103	14.6	0.2
	705.104	14.6	0.2
	705.105	14.7	0.1
	705.106	14.6	0.2
	705.107	14.6	0.2
	705.108	14.6	0.2
	705.109	14.7	0.1
	705.110	14.8	0.0
	705.111	14.6	0.2
	705.112	14.6	0.2
	705.113	14.7	0.1
	705.114	14.7	0.1
Swing Out Rotor 221.12 V20	626.003	14.8	0.0
	626.000	13.8	1.0
	626.001	14.0	0.8
	626.002	14.5	0.3
	626.004	14.4	0.4
	626.005	13.5	1.3
	626.006	14.1	0.7
	626.007	13.9	0.9
	626.008	14.1	0.7
	626.009	14.1	0.7
	626.010	14.2	0.6
	626.011	13.7	1.1
	626.012	14.3	0.5
	626.013	14.4	0.4
	626.014	9.3	5.5
	626.015	11.5	3.3
Swing Out Rotor 221.16 V20		12.0	0.0
	706.000	12.0	0.0
Swing Out Rotor 220.50 V20		10.4	0.0
	706.000	10.4	0.0

Table 7(Part 2): Radius Correction

Rotor No.	Adapter/Tube- Rack Order No.	Radius (cm)	Correction (cm)
Fixed Angle Rotor 221.19 V20		12.5	0.8
		10.9	
	701.011	12.2	0.3
		10.6	
	701.012	10.5	2.0
		8.9	
	701.015	9.0	3.5
		7.4	
	701.018	11.9	0.6
	10.3		
Fixed Angle Rotor 221.54 V20		11	0.0
	701.011	10.6	0.4
	701.012	9.1	1.9
	701.015	7.7	3.4
	701.018	10.7	0.3
Fixed Angle Rotor 221.55 V20		11	0.0
	708.019	10.7	0.3
	708.020	8.7	2.3
	708.003	10.3	0.7
	708.004	10.6	0.4
	708.030	10.7	0.3
	701.011	9.9	1.1
	701.012	8.3	2.7
	701.015	6.7	4.3
Fixed Angle Rotor 220.87 V20/22		8.5	0.0
	704.004	8.2	0.3
	704.005	7.5	1.0
Fixed Angle Rotor 221.17 V21		9.4	0.0
	704.004	9.1	0.4
	704.005	8.4	1.1
Fixed Angle Rotor 221.35 V20		8.5	0.0
	701.015	7.0	1.5
	701.016	7.3	1.2
	701.017	7.5	1.0

Redemption Form / Decontamination Certificate

Decontamination Certificate of Goods Returned upon Delivery

Enclose all returned shipping items and modules necessary!

The complete, full declaration about the decontamination is a prerequisite for the assumption and further processing of the return. If no corresponding explanation is enclosed, we carry out decontamination with costs at your expense.

Surname; Last Name: _____

Organization / Company: _____

Street: _____

ZIP CODE: _____ **place:** _____

Telephone: _____ **fax:** _____

E-Mail: _____

Please fill out in block capitals!

Pos.	Quantity	Decontaminated Object	Serial No.	Description/Comment
1				
2				
3				
4				

Are the parts listed above in touch with the following substances?

Health endangering watery solutions, buffers, acids, alkalis:..... Yes No

Potentially infectious agents: Yes No

Organic reagents and solvent: Yes No

Radioactive substances: α .. β .. γ .. Yes No

Health endangering proteins: Yes No

DNA: Yes No

Have these substances reached the equipment/assembly? Yes No

If so, which ones:

Description of the measures for the decontamination of the listed parts:

I confirm the proper decontamination:

Company/Dept . _____ Place and Date: _____

Signature of the authorized person: _____

